

# AGENDA

## ASPEN VILLAGE HOMEOWNERS ASSOCIATION ARCHITECTURAL CONTROL COMMITTEE MEETING

August 15, 2023  
6:00 p.m.

**Location:**  
31 Aspen Village, Clubhouse

**Board Members:**  
Suzanne Roth | James Anderson | Tom Ginn | | Denise Walters Zubrod

### OPEN SESSION

1. 6:00 p.m. **Call to Order**

Determine quorum.

2. 6:01 p.m. **Major Improvement Projects**

The ACC reviewed and discussed the following Major Improvement Projects:

- Lot 066 – the Owner emailed the HOA to inquire about the process of removing old trailer and installing a new home. Management emailed Owner back with information and directed them to the HOA website.

3. 6:03 p.m. **Minor Improvement Projects**

The ACC reviewed and discussed the following Minor Improvement Projects:

- Lot 012 – the Owner submitted an ACC application for steps leading up to front door that does not meet CC&R requirements. Management emailed Owner for revised plans, awaiting response. The construction of a carport was approved by the ACC in 2022.
- Lot 014 – the Owner would like to repaint his house, replace siding and replace windows. ACC Application has been received, however, Owner is missing permits from county for siding & windows. The Owner has also already built a new fence and did not submit an ACC Application for this work. Owner needs to also submit an application for the fence and provide permit from the county.
- Lot 020 – the Owner submitted an ACC Application to make repairs to their roof. Application did not include pictures of materials to be used, awaiting pictures.
- Lot 033 – the Owner submitted plans for a new fence, adjacent owners were sent waiver of 30-days notice (Lots 26, 27, 32 & 34)
- Lot 060 – the Owner submitted an ACC Application to make repairs to their roof. Application did not include pictures of materials to be used, awaiting pictures and permit from county.

- Lot 103 – the Owner submitted an ACC application for removal of a dead tree, has received approval from all adjacent neighbors ( Lots 96, 97, 99, 100, 101, 102 & 104) – needing ACC approval at this meeting to remove dead tree.

4. **6:15 p.m. Current Project Updates**

The ACC discussed the current status of ongoing projects in the HOA:

- Lot 028 – Owners have constructed two sides of fencing, hoping to complete the third side along the street this month – August.
- Lot 072 – demolition of the home has been done and excavation is underway. Homeowner was reminded to please keep construction fences up at all times, keep the surrounding area clear of debris, rock and gravel, and to follow setback requirements per CC&Rs.
- Lot 124 – ACC needs an update from the Owners on their plans of completing their project, which includes construction of a carport. Management has emailed owners for an update.

5. **6:30 p.m. Adjournment**

The next Aspen Village ACC Meeting will be on September 19, 2023.

\* Please Note: All topics listed on the Agenda are subject to change. \*