

# MINUTES

## ASPEN VILLAGE HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING

April 12, 2022  
6:30 p.m.

### Join Zoom Meeting

<https://us02web.zoom.us/j/89858358325?pwd=c3BVTkFwSVh4SFUyQ3dVS2dIYnM5dz09>

**Meeting ID:** 898 5835 8325

**Passcode:** 750626

**Dial by Phone:** (669) 900-9128

### Board Members:

Suzanne Roth | Ellen Anderson | James Anderson | Matt Zubrod  
Kate Spencer (Interim Director)

<b>Directors Present:</b>	Suzanne Roth Ellen Anderson James Anderson Kate Spencer	Board President Board Treasurer Board Secretary Interim Board Director
<b>Directors Absent:</b>	Matt Zubrod	Board Director
<b>Property Manager Present:</b>	Megan Rodman	ARA, Property Manager
<b>Owners Present:</b>	Laura & Matt Issac	Lot 03

### 1. CALL TO ORDER

Director Suzanne Roth called the meeting to order at 6:35 p.m.

### 2. APPROVAL OF APRIL 12, 2022 AGENDA

The Board considered approving the agenda for this meeting – April 12, 2022.

Items added to the Agenda:

- Old Business: discussion of Lot 70 & 88

Director Suzanne Roth moved to approve the April 12, 2022 Agenda, with amendments, Director James Anderson seconded. Motion Passed.

### **3. APPROVAL OF MARCH 8, 2022 MEETING MINUTES**

The Board Directors reviewed the March 8, 2022 draft meeting minutes.

Director Ellen Anderson moved to approve the March 8, 2022 draft meeting minutes as presented, seconded by Director James Anderson. Motion Passed.

### **4. HOMEOWNER COMMENTS**

The Board opened up discussion for items not on the Agenda, brought forth by present homeowners. Homeowners had three (3) minutes maximum per item.

- None.

### **5. BOARD COMMENTS**

The Board opened up discussion for items not on the agenda.

- Director Ellen Anderson inquired as to when the Board will host another in-person Board Meeting. It was decided that May's Board Meeting will be via Zoom, and then the Annual Meeting will be in person.

### **6. MANAGEMENT REPORT**

Board Actions:

- Director Suzanne Roth moved and Director Kate Spencer seconded to approve the new management contract with Aspen Places. Motion Passed.

Updates:

- Edward Jones Account set-up status – Director Suzanne Roth (an authorized signer) is working with Edward Jones banker to set-up wire transfer.
- Aspen Village website is now LIVE!

### **7. NEW BUSINESS**

The Board discussed the following topics:

- The Annual Meeting of the Members for Aspen Village is set for June 7, 2022 at 6:00PM MST to take place at the Aspen Village Clubhouse, 31 Aspen Village.
- There are two open seats on the Board, Management will include in the Newsletter how the Board Election works.
- Spring Newsletter ideas:
  - Board Election
  - Annual Meeting announcement
  - Reminder of Trash Day

- New Aspen Village website
- ACC reminders – Minor + Major Projects
- Reminder – 1) caution school is out, drive slow! 2) bears 3) pool rules 4) parking 5) quiet hours 6) Metro Board v. HOA Board

## 8. **OLD BUSINESS**

The Board discussed the following topics:

- Annual trash day date – May 23, 2022
- Renters/Roommates
- ADDED:
  - Lot 70: the home has been placed on the market, current Renters will be moved out as of May 1, their lease was not renewed.
  - Lot 88: Management has tried to contact the Owners of Lot 88 to get updated plans, no response. Management will follow-up with Pitkin County and reach out to the ACC to ask ACC members to select a date to review current structure and plans that were approved back in 2018 to ensure construction is following original approved plans.

### **ACC Report**

- The ACC did not meet in April of 2022 and thus has no report to provide to the Board.

## 9. **ADJOURNMENT**

Director Suzanne Roth moved and Director Ellen Anderson seconded to approve adjournment of the Board Meeting at 7:41 PM MST. Motion Passed.

The next Aspen Village Board Meeting will be on **Tuesday, May 10, 2022** via Zoom.